

EASY MEASURING GUIDE

MEASURING BASICS

Measuring for window coverings is not difficult if you follow these simple guidelines.

1. Use a steel measuring tape with an imperial scale (inches and fractions). Window coverings are ordered and fabricated using imperial measurements (not metric). If you measure in metric you will need to convert to inches and this can lead to errors.



2. ALWAYS indicate the **WIDTH** measurement first, then the **HEIGHT**. (**W x H**).
3. The actual measurements you take will be dependent on the **TYPE** of window treatment you will be ordering.
4. Download and print our Measuring Sheets to record your measurements.
5. Say your measurements out loud as you (or a helper) write them down. This helps insure you write it correctly.
6. Work from Left to Right. Always start in the room working from the left window closest to the door and work your way around. That way you won't miss a window.
7. Measure Left to right. This way you will be reading the tape measure right side up.

MEASURING FOR DRAPERY PANELS

1. Determine where your hardware will be installed

We recommend installing the hardware 8" above the window opening, and having it extend at least 12" beyond each side of the window opening (total minimum of 24"). This makes your window appear larger, and allows more glass to be exposed when opened to provide you with a better view outside.

2. Determine your panel width

If you want drapery **side panels** (decorative - not meant to close all the way), determine how much rod width you need each panel to cover. Order the panels to that width. Example, if

you want your panels to cover up to but no more than 24", order a 24" panel. Side panels can also be collapsed to cover less space when desired.

If you need **privacy**, order panels that can cover your entire window. Measure the width of the window opening and add the 12" or more to each side (24" min. total). Take this number, and then divide it by the number of panels you want to order. This will help you decide whether your panels need to be 24", 48" or 72" wide.

3. Determine drapery panel rod to floor height

Go back to Step 1. Now that you have determined where you will hang your hardware, either using your finger or a small, light pencil marking on the wall, measure from this point (where the **top** of the rod will be - metal rods are usually 1" diameter and the wooden rods are 1" - 1 3/8" diameter), down to where you want the drapery to hang. (below window sill or to floor depending on your requirements) This is your **Rod to Floor Height** .

TIP - When ordering, you can choose if you'd like for us to make all necessary deductions or additions to your Rod to Floor Height based on rings, puddling, etc. If you are using your own hardware, you can choose to have your panel made to the exact fabric height that you specify (note: if you want your draperies to puddle, add 2" extra for a trouser break or 8" for full puddling).

4. Determine your rod length

This is the total length you want your drapery rod to be. This length you give is the total rod size, including the finials and brackets. To help you visualize exactly how long the rod will be, add a combined width of 6" to each side for the finial and bracket. The factory will make all deductions to make sure that your rod, together with your finials attached, will be exactly the length you specify.

