

EASY MEASURING GUIDE

MEASURING BASICS

Measuring for window coverings is not difficult if you follow these simple guidelines.

1. Use a steel measuring tape with an imperial scale (inches and fractions). Window coverings are ordered and fabricated using imperial measurements (not metric).



2. ALWAYS indicate the **WIDTH** measurement first, then the **HEIGHT**. (**W x H**).
3. The actual measurements you take will be dependent on the **TYPE** of window treatment you will be ordering.
4. Download and print our Measuring Sheets to record your measurements.
5. Say your measurements out loud as you (or a helper) write them down. This helps insure you write it correctly.
6. Work from Left to Right. Always start in the room working from the left window closest to the door and work your way around. That way you won't miss a window.
7. Measure Left to right. This way you will be reading the tape measure right side up.

MEASURING FOR AN OUTSIDE MOUNT

TIP - Remember one very important thing when measuring for an outside mount - **Add at least 3"** to each side of the window opening for minimum light gap coverage and maximum privacy depending on window covering chosen.

Is an Outside Mount Right For Your Window?

Before taking any measurements, look at your window and decide if you want to mount the window treatment inside the window recess, or outside on the wall or trim. We recommend an inside mount when possible because it provides a cleaner look. However, an outside mount can make a window appear larger or hide an unattractive window. For an inside mount, the window opening must have enough unobstructed depth to allow mounting. When measuring for an outside mount, be sure to allow for the height of the product's headrail in your measurements.

We will custom make your blinds based on the measurements you write on your order. If your measurements are incorrect your window coverings will not fit properly...so take your time and double check your measurements.

For an outside mount - Mounting on Wall

Measure the opening width. If there is room, add at least 3" to each side of the window opening for minimum light gap coverage and maximum privacy.

Measure the opening height. Add a minimum of 2 1/2" in height (3" for 2" horizontal blinds) to allow space for mounting brackets above the opening plus enough overlap for the bottom.

For an outside mount - Mounting on Trim

Mounting on trim – surface must be flat and perpendicular to the floor to accommodate brackets and proper operation of window covering.

Measure WIDTH from trim to trim left to right at top, middle and bottom.

Measure HEIGHT to top of trim at left, middle and right from the bottom of frame or sill.

IMPORTANT: No deductions or additions will be made on outside mount window coverings. Be aware that the fabric width will be smaller than the headrail width. See specific product information for accuracy – the following is a guideline only:

Roller Shades	fabric is approx. 1 ½" smaller than ordered width
Cellular Shades	fabric is approx. 1/8" to 1/4" smaller than ordered width
Soft Horizontal Shades	fabric is approx. 1" smaller than ordered width
Wood/Fauxwood Blinds	Slats will be the width ordered

After determining the measurements that you want the blind to be, hold the tape measure up to your window and visualize what the overall size will look like on that window before proceeding.

Tip: When measuring, don't be surprised if your window frames aren't square - many aren't. If they're a little out of square, it probably won't be noticeable. If your window is significantly out of square, you should consider an Outside Mount to hide the window.

MEASURING FOR SPECIAL SITUATIONS

French Doors

French doors are very simple to measure. To prevent against light gaps, measure the width of the glass pane and add as much as available without interfering with the door handles. Usually you can go at least 1 or more inches on either side. It is ideal to be able to add 2 inches on each side, adding a total of 4 inches to the width. Be sure to allow room for mounting hardware (2" to 4") at the top. The length of the blind should be measured 2 to 3 inches below the glass to ensure that the entire glass is covered. Hold down brackets can be used to hold the bottom of the blind in place. **Be sure to specify Hold down brackets on your order (if applicable).**

TIP - When you order a specific width, you are ordering the width of the headrail. The blind itself (roller fabric, cellular fabric, soft horizontal vanes) will be narrower than the headrail so it can fit inside the headrail. See chart above for approximate differences in fabric width from ordered width. You will need to add this to your order width measurement on French doors to ensure that the fabric will cover the full window opening.